

## REGULAR COUNCIL MEETING NOVEMBER 14, 2016 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at [www.newrichmondwi.gov](http://www.newrichmondwi.gov). Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Montello, Volkert and Zajkowski.

Members Absent: Alderman Jackson

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Montello and carried.

### **Public Comment**

Tony Geving would like to see more solar lights on the streets of New Richmond to improve mobility routes especially on Dakota Avenue and Fourth Street and Minnesota Avenue. He is blind and would like to be able to safely travel the streets. Wanda Viellieux also discussed traffic problems including cars not stopping for pedestrians, especially at West Fourth Street and South Dakota Avenue. Jeremiah Wendt will look into these concerns.

Annie Knutson asked for an update on the community commons site. Mike Darrow explained that the property is owned by the school district and they are in the process of demolishing the building. There was a public meeting a couple weeks ago and the school board will be meeting this week to discuss the master plan for this site. The building is 90,000 square feet and the cost of retaining it would be \$13 million, which is cost prohibitive.

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, October 10, 2016
2. Application for License to Serve from Tori L. Kittelson, New Richmond
3. Application for Class "A" License to Sell Intoxicating Liquor and "Class A" License to sell Fermented Malt Beverages from Candice Howle, Agent for Evergreen Richmond LLC/DBA Freedom Value at 120 Meridian Drive
4. Applications for Run/Walk Permit from New Richmond Area Centre for the following dates:
  - a. Saturday, December 10, 2016 at 8:30 a.m.
  - b. Saturday, January 21, 2017 at 8:30 a.m.
  - c. Saturday, February 18, 2017 at 8:30 a.m.
  - d. Saturday, March 18, 2017 at 8:30 a.m.
  - e. Saturday, April 8, 2017 at 8:30 a.m.

5. Payment of VO#59901 through VO#60029 totaling \$1,065,651.45 plus electronic fund transfers of \$685,984.01 for a grand total of \$1,751,635.46 with funds to come from the following accounts:

General Fund	\$814,402.94
Impact Fees Fund	25,614.59
Cemetery Fund	4,373.59
CDBG – Housing	195.00
Debt Service Fund	4,604.67
Capital Projects	499,984.65
Capital Replacement Fund	1,860.14
Landfill Cleanup Fund	2,912.59
TIF District #6	150,658.24
TIF District #8	33,250.00
Storm Water Utility	202,553.21
Park Land Trust Fund	11,196.22
Library Trust Fund	29.62

Alderman Montello moved to approve the consent agenda as presented, seconded by Alderman Ard and carried.

### **Department Reports**

**Administration** –Mike Darrow announced that Andrew Lammers was streaming the Council meeting live on Facebook. This is another way the City is providing transparency. There were twelve people watching the meeting at that exact time. Window decals are available for sale for \$5 and the proceeds will go to parks and trails projects. Every year a different department may receive these funds.

**Community Development** – Beth Thompson stated there will be a group of people conducting interviews on Thursday, November 17, 2016 for companies who would like to provide services to update our Comprehensive Plan. This group will make a recommendation to the Council on December 12, 2016. Members of the interview committee include Plan Commission members, City staff and general citizens. The process for updating our Comprehensive Plan will take all of 2017. Beth Thompson thanked Tanya Batchelor and Lori Brinkman for their hard work on the election. Tanya Batchelor thanked the Election workers and City staff for their hard work to help make the election a success. We had many positive comments regarding how well things were organized and how quickly people were able to get in and out.

**Public Works** – Jeremiah Wendt gave an update on street projects. All of the projects are either complete or will be finishing up this week. The first public meeting was held on November 10, 2016 for the North Fourth Street project. They received a lot of good feedback and will use that information to help create a preliminary design. A second meeting will be held in December. Fall leaf pickup will be finished on November 16, 2016 and the Compost Site will be closing on November 20, 2016 for the season.

**Police** – Craig Yehlik stated that six people graduated from the third annual citizen's academy. On graduation night they had two of the alcohol/tobacco agents in attendance. One of these men talked about how he had been a Chippewa County Sheriff Deputy and had been stabbed 13 times on duty. It was very powerful. Nick Cramlet just completed a two week first line supervisor training. Craig had a few officers downtown on Halloween handing out candy and bags. Officers and detectives just finished reading "I can play it safe" to the elementary school kids in New Richmond. Alison Feigh from the Jacob Wetterling Foundation will be talking with parents about online safety for children. Bernard's Northtown donated \$700 worth of gift cards to add to the Pay It Forward campaign.

Fire – Jim VanderWyst explained that the department had 24 incidents in October, 17 were in the City. The department received a check for \$300 from a charity in New York. Kirk's Towing and Invisible Fencing, Inc. donated pet rescue equipment to the department. The ladder truck is being repaired for electrical issues. Over 500 people attended the Fire Safety event and more than 500 pounds of food was collected and donated to Five Loaves, along with almost 100.00 in cash.

Airport – Mike Demulling reported that a lease was recently signed for a 8,000 square foot future hangar that will house an aviation business. The Airport and School District put a new roof on the house at 2028 County Road CC. The Airport provided materials and the school provided labor. The house at 2032 County Road CC will be burned down in the spring. The fire department and WITC will continue to use it for training until it is burned.

**Ordinance Section 26-26 (c) Administrative Charges for False Alarms**

Craig Yehlik explained that this ordinance was left out when we recodified several years ago and needs to be added back in. Alderman Montello moved to suspend the rules and adopt Ordinance #487 as presented, seconded by Alderman Ard and carried.

**Resolution #111601 – Amending Schedule of Fees**

Craig Yehlik explained that this resolution updates the Police Department fees and increases the parking citation fee. Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION #111601  
RESOLUTION AMENDING THE SCHEDULE OF FEES

WHEREAS, the City of New Richmond hereby adopts the following Schedule of Fees:

Miscellaneous Police Department Fees

Fingerprint per card	6.00
Civic Process per person	30.00
Preliminary Breath Test (PBT)	10.00
Parking Citation *	20.00
Parking in Handicap spot	50.00
Bicycle Registration for bike/life	2.00
Open Records	Per Statute
Copy service black & white	.25 per page/side
Copy of service Color page	.30 per page/side
Copy of DVD/Disk	3.00
Photographs	1.50/picture

\*If citation is not paid within ten days, the first notice parking penalty = \$30.00

If not paid within seven more days, the second notice penalty = \$20.00

If not paid within seven more days, a suspension request is sent to the state with a total fine amount increasing to \$100

Motion was seconded by Alderman Montello and carried.

**Ordinance Section 6-29 (e) Class A License Quota**

Beth Thompson discussed the current quota and recommended changing to a population based formula for determining the quota and using one license per 1,500 population. Considerable discussion followed. There was discussion regarding the process to use when a license becomes available. Alderman Montello moved to set the quota at one license per 1,750 population and to direct staff to bring back a policy for Council approval for issuing the licenses as they come available, seconded by Alderman Ard and carried.

### **Plan Commission Recommendations**

The Plan Commission recommended approving the amendment to the Official City of New Richmond Right-of-way Map. Jeremiah Wendt explained the amendment which addresses the new jug handle design. City staff will work with the WIDOT to modify the Memorandum of Agreement with details and timeline for the project. Alderman Ard moved to approve this amendment, seconded by Alderman Zajkowski and carried.

Noah Wiedenfeld explained Ordinance Section 121-44 of the Zoning Ordinance Regulating Signs. Plan Commission has recommended approval of this ordinance. There was considerable discussion regarding temporary signs. Alderman Ard moved to table this ordinance, seconded by Alderman Montello and carried.

Beth Thompson presented the Extra-Territorial Certified Survey Map from George and Betty Schmit. The Plan Commission recommended approval of this CSM with the following condition:

- 1) A deed restriction shall be recorded on both parcels described by the CSM prohibiting:
  - a) Further subdivision or development of additional residential uses until such time as the properties have access to municipal sanitary sewer and water utilities.
  - b) Construction of more than one driveway to each parcel accessing County Road K

Dan Schmit asked why deed restriction was necessary. Further discussion followed. Alderman Montello moved to approve the CSM as recommended, seconded by Alderman Zajkowski and carried.

### **Plow Truck Purchase**

Jeremiah Wendt presented a list of repairs that have been done on truck #19 in the past several years. Both truck #19 and #22 are almost 20 years old. Garfield Township has a 2010 Mack plow truck for sale for \$95,000. To offset the cost, truck #19 and #22 would be sold and the proceeds would be approximately \$40,000. The initial purchase price of \$95,000 could come from the Storm Water Utility fund, less the sale proceeds from both vehicles. Of the net cost of \$55,000, 85% would come from the General Fund and 15% would come from the Storm Water Utility Fund. Alderman Montello moved to purchase the 2010 Mack truck from Garfield Township at a cost of \$95,000 contingent on the results of a full inspection by a third party, seconded by Alderman Ard and carried.

### **No Work Session in November**

### **Communications and Miscellaneous**

Alderman Ard stated that tomorrow is the grand opening of the County Health Center from 5:00 to 8:00 p.m.

### **Closed Session**

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e)(g) – Litigation Updates for Borst, Dionisopoulos and WH St. Croix, and TIF #6, seconded by Alderman Montello and carried.

### **Open Session**

Alderman Zajkowski moved to approve the settlement agreement, development agreement, and easement agreement with Dionisopoulos as discussed in Closed Session, seconded by Alderman Montello and carried. Alderman Kittel voted no.

Alderman Ard moved to direct Nick Vivian, City Attorney, to proceed as discussed in Closed Session with WH St. Croix, seconded by Alderman Zajkowski and carried.

Alderman Ard moved to proceed with the land conveyance for TIF #6 property as discussed in Closed Session, seconded by Alderman Zajkowski, and carried.

Alderman Montello moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting adjourned at 9:45 p.m.

Tanya Batchelor  
City Clerk